**INVITATION FOR BIDS**

## FOR

FURNISHING LABOR AND MATERIALS REQUIRED FOR

**SAMUEL MAHELONA MEMORIAL HOSPITAL**

**MAIN BUILDING STRUCTURAL REPAIRS**

**IFB No. 22-04**

4800 KAWAIHAU ROAD

KAPAA, HAWAII 96746

TMK: 4-6-014: 030

FOR THE

HAWAII HEALTH SYSTEMS CORPORATION (HHSC), Kauai Region STATE OF HAWAII

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**SECTION 1**

**ADMINISTRATION**

1. **INTRODUCTION**

This Invitation for Bid (hereinafter “IFB”) is issued by the Hawaii Health Systems Corporation (hereinafter “HHSC”), a public body corporate and politic and an instrumentality and agency of the State of Hawaii. All procedures and processes will be in accordance with HHSC Kauai Region policy and procedures.

In order for HHSC to accept Bidder’s response in a timely manner, please thoroughly read this IFB and follow instructions as presented.

* 1. **IFB TIMETABLE AS FOLLOWS**

The timetable as presented represents HHSC’s best estimated schedule. If an activity of the timetable, such as “Closing Date for Receipt of Bids” is delayed, the rest of the timetable dates may be modified. BIDDER will be advised, by addendum to the IFB, of any such modifications to the timetable. Contract start date will be subject to the issuance of a Notice to Proceed.

**ACTIVITY SCHEDULED DATES**

|  |  |  |
| --- | --- | --- |
| 1. | IFB Public Announcement | April 11, 2022 |
| 2. |  Pre-Bid Site Visit  | Contact John Pimentel to schedule visit (808) 645-0530 |
| 3. | Closing Date for Receipt of Questions | April 26, 2022 |
| 4. | HHSC Response to Questions Deadline | May 10, 2022 |
| 5. | **Closing Date for Receipt of Bids 2:00 p.m.**  | **May 24, 2022** |
| 6. | Contractor Selection/Award Notification (on/about) | May 27, 2022  |
| 7. | Contract Start Date (on/about) | TBD |

* 1. **AUTHORITY**

This IFB is issued under the provisions of Chapter 323F, Hawaii Revised Statutes (HRS), and its administrative rules. All BIDDERS are charged with presumptive knowledge of all requirements of the cited authorities. Submission of a valid executed bid by any BIDDER shall constitute admission of such knowledge on the part of such BIDDER.

* + 1. **IFB ORGANIZATION**

This IFB is organized into five sections:

 **SECTION 1: ADMINISTRATIVE**

Provides information regarding administrative requirements.

 **SECTION 2: SCOPE OF SERVICES**

Provides a detailed description of goods and/or services to be provided and delineates HHSC and CONTRACTOR responsibilities.

 **SECTION 3: BID PROPOSAL AND GENERAL CONDITIONS**

Describes the required format and content for submission of the bid.

* 1. **HEAD OF PURCHASING AGENCY (HOPA)**

The HOPA for HHSC, or designee, is authorized to execute any and all Agreements (Contracts), resulting from this IFB.

The HOPA for this IFB is:

 Lance K. Segawa

Chief Executive Officer – Kauai Region

 Hawaii Health Systems Corporation

* 1. **DESIGNATED OFFICIALS**

The officials identified in the following paragraphs have been designated by the HOPA as HHSC’s procurement officials responsible for execution of this IFB, award of Agreement and coordination of CONTRACTOR’s satisfactory completion of contract requirements.

* + 1. **ISSUING OFFICER**

The Issuing Officer is responsible for administrating/facilitating all requirements of the IFB solicitation process and is the **sole point of contact** for BIDDER from date of public announcement of the IFB until the selection of the successful BIDDER. The Issuing Officer will also be responsible for contractual actions throughout the term of the contract. For purposes of this IFB, the designated Issuing Officer is:

 Cora Shirai

Contract Manager

 e-mail: cshirai@hhsc.org

 phone: (808) 338-9454

* + 1. **CHARTER**

HHSC is a public body corporate and politic and an instrumentality and agency of the State of Hawaii. HHSC is administratively attached to the Department of Health, State of Hawaii and was created by the legislature with passage of Act 262, Session Laws of the State of Hawaii 1996. Act 262 affirms the State’s commitment to provide quality health care for the people in the State of Hawaii, including those served by small rural facilities.

* + 1. **STRUCTURE AND SERVICES**

HHSC is organized into four operational regions and provides a broad range of healthcare services including acute, long term, rural and ambulatory health care services. As the fourth largest public health system in the country, HHSC is the largest provider of healthcare in the Islands, other than on Oahu. This solicitation is for Samuel Mahelona Memorial Hospital on the island of Kauai.

* + 1. **MISSION**

The mission of HHSC is to provide and enhance accessible, comprehensive health care services that are quality-driven, customer-focused and cost-effective.

* 1. **FACILITY INFORMATION**

Detailed information pertaining to HHSC facilities is located at <http://www.hhsc.org>.

* 1. **SUBMISSION OF QUESTIONS**

Questions must be submitted in writing via electronic mail or post mail to the Issuing Officer no later than the “Closing Date for Receipt of Questions”, identified in paragraph 1.1 in order to generate an official answer. All written questions will receive an official written response from HHSC and become addenda to the IFB.

**IMPORTANT**

**BIDDER may request changes and/or propose alternate language to the attached HHSC General and Special Terms and Conditions during this phase only. All requests will be presented to the HHSC Legal Department for review. No requests to change the HHSC General or Special Terms and Conditions will be entertained after the bids have been submitted or during the contracting process. All written questions and/or approved changes will receive an official written response from HHSC and shall be recorded as addenda to the IFB.**

HHSC reserves the right to reject or deny any request(s) made by BIDDER.

Responses by HHSC shall be due to the BIDDER prior to notice of award.

Impromptu, un-written questions are permitted and verbal answers will be provided during pre-bid conferences and other occasions, but are only intended as general direction and will not represent the official HHSC position. The only official position of HHSC is that which is stated in writing and issued in the IFB as addenda thereto.

No other means of communication, whether oral or written, shall be construed as a formal or official response/statement and may not be relied upon.

**SEND QUESTIONS TO:**

Cora Shirai, Maia Guirao, Ray Shirai, Issuing Officers

e-mail: cshirai@hhsc.org, mguirao@hhsc.org, rshirai@hhsc.org

* 1. **SOLICITATION REVIEW**

BIDDER should carefully review this solicitation for defects and questionable or objectionable matter. Comments concerning defects and questionable or objectionable matter, **excluding requests to revise the General or Special Conditions**, must be made in writing and should be received by the Issuing Officers, no later than the “Closing Date for Receipt of Bids” as identified in Section 1.1. This will allow issuance of any necessary amendments to the IFB. It will also assist in preventing the opening of bids upon which award may not be made due to a defective solicitation package.

* 1. **IFB AMENDMENTS**

HHSC reserves the right to amend the IFB any time prior to the deadline date of the IFB. IFB Amendments will be in the form of addenda.

* 1. **CANCELLATION OF IFB**

The IFB may be canceled when it is determined to be in the best interests of HHSC.

* 1. **PROTESTS**

Any protest shall be submitted in writing to the HOPA as noted below.

A protest based upon the content of the solicitation shall be submitted in writing within five (5) working days **after** the aggrieved individual/business knows or should have known of the facts giving rise thereto; provided further that the protest shall not be considered unless it is submitted in writing prior to and not later than the “Closing Date for Receipt of Bid” identified in section 1.1.

A protest of an award or proposed award shall be submitted within five (5) working days after the posting of award of the contract. The notice of award, if any, resulting from this solicitation shall be posted at the following website: <https://kauai.hhsc.org/procurement/contract-awards/>

Any and all protests shall be submitted in writing to the HOPA, as follows:

 Lance K. Segawa

 CEO – Kauai Region

4643 Waimea Canyon Drive

P.O. Box 596

 Waimea, Hawaii 96796

**1.12 PERFORMANCE AND PAYMENT BOND**

Performance and payment bonds shall be required for contracts $25,000 and higher. At the time of the execution of the contract, the successful Bidder shall file good and sufficient performance and payment bonds, each in an amount equal to one hundred percent (100%) of the amount of the contract price unless otherwise stated in the solicitation of bids.

**1.13 SPECIALTY CONTRACTOR’S LICENSE**

 A. Contractor shall be solely responsible to ensure that all specialty licenses required to perform the Work are covered by the Contractor and/or its subcontractor(s).

**1.14 WORKING HOURS**

A. Regular working hours for this project shall take place between the hours of 7:00 AM to 4:30 PM Monday through Friday, excluding State Holidays, unless otherwise noted or restricted.

B. The Contractor may be given approval to work beyond the regular hours including Saturdays, Sundays, State Holidays, night work, or after hours under the provisions of the GENERAL CONDITIONS.

**1.15 SPECIAL PROCEDURES DURING BIDDING**

A. Bid documents will be available upon request from the Procurement office at Kauai Veterans Memorial Hospital, 4643 Waimea Canyon Drive, Waimea, HI 96796.

B. All bids shall be submitted to the Issuing Officer.

C. All questions regarding the IFB shall be submitted, in writing, to the Issuing Officer, who shall review the questions and issue any responses via Addendum. Only information received by Addendum shall be binding.

E. Any visitation to the site to examine the scope of work shall be requested through the HHSC Representative. Disruption of facility operations shall not be permitted.

**SECTION 2**

**SCOPE OF SERVICES**

1. **INTRODUCTION**

The contractor under this Division shall provide all labor, materials, equipment, supervision and services required for the repair of structural framing members in the designated limits of the Work. The extent of the Work is limited to the structural concrete and steel below the main building and the elevated concrete ramps adjacent to the main building. Structural repair work within the project limits include, but is not limited to, the following:

1. Surveying and documenting location and extent of concrete damage for comparison of damage survey noted on the Contract Documents.
2. Repair of concrete cracks and spalls, including design and erection of temporary shoring, surface preparation, reinforcement replacement if needed, application of repair mortar or epoxy injection, curing of patch material, and any other task required to properly repair the damage.
3. Design and erect temporary shoring of the existing concrete floor slab and concrete beams at locations where structural steel beams and post will be replaced.
4. Removal of designated existing steel beams and pipe posts. Removal work includes demolishing a portion of existing concrete pedestals supporting the posts. Also included is special treatment of existing anchors embedded in concrete. Concrete around embedded anchors is to be removed, then anchors cut below the concrete surface and then patching of the affected concrete surface.
5. Installation of new structural steel framing, including reconstruction of the concrete pedestals which support the new work.
6. Repainting of concrete surfaces that had a paint treatment prior to the start of the work, but limited to the surfaces affected by the Work.
7. Surface preparation and painting of all structural steel, including nuts, bolts, connecting plates and any other exposed surface of the new and existing structural steel.
	1. **CONTRACT PERIOD**

The work shall be completed within 365 consecutive calendar days.

2.2 **SCOPE OF SERVICES**

1. The CONTRACTOR shall complete the work specified in the specifications and drawings in EXHIBIT A-B.

B. Qualifications. The CONTRACTOR shall have:

1. A current and valid license to perform the scope of work.

2. Have been in business for the past three (3) consecutive years.

3. A permanent, on-island office location in conducting business which is accessible to telephone calls. An answering service is not acceptable.

C. HOSPITAL shall provide:

Technical Representatives who shall have the authority to oversee the successful completion of contract requirements, including monitoring, coordinating and assessing CONTRACTOR performance; placing requests for services; and, approving completed work/services with verification of same for CONTRACTOR’s invoices. Technical Representatives will also serve as points of contact for “technical” matters throughout the term of the contract. The Technical Representative for this project is Mr. John Pimental, Director of Facilities.

**SECTION 3**

**Bid Proposal and General Conditions**

**General Instructions for Completing Forms**

* *Bids shall be submitted in the prescribed format outlined in this IFB*
* *No supplemental literature, brochures or other unsolicited information should be included in the bid packet.*
* *A written response is required for each item unless indicated otherwise.*

**3.0 Bid Proposal**

The bid form must be completed and submitted to HHSC by the required due date and time, and in the form prescribed by the HHSC. Facsimile transmissions shall not be accepted.

Interested bidders shall submit their bid under the interested bidder’s exact legal name that is registered with the Department of Commerce and Consumer Affairs and shall indicate this exact legal name in the appropriate space on page 1 of the bid form. Failure to do so may delay proper execution of the Contract.

Interested bidders shall certify its ability to provide services upon execution of the Contract agreement by both parties. The Hospital reserves the right to apply liquidated damages for the delay in Contract execution on the part of the Contractor.

The interested bidder’s authorized signature shall certify bid documents. If the Bid Form on Appendix B is unsigned the bid shall be automatically rejected.

The option to extend the Contract shall be at the sole discretion of the Hospital and determined to be in the best interests of the State.

**3.1 Bid Security**

All lump sum bids of $25,000 and higher, or lump sum base bids including alternates of $25,000 and higher, that are not accompanied by bid security are non –responsive.

 a. The bid security shall be in an amount equal to at least five percent (5%) of the lump sum bid

or lump sum base bid including alternates or in an amount required by the terms of the federal funding, where applicable.

**3.2 General Conditions**

The State of Hawaii INTERIM GENERAL CONDITIONS, dated August 1999, and AMENDMENTS shall be read by the Contractor as they form a part of the Agreement to be entered into between the Contractor and HHSC. The Interim General Conditions are not physically included in these specifications, but are included by reference. Copies of the INTERIM GENERAL CONDITIONS may be obtained from the Division of Public works, Department of Accounting and General Services, State of Hawaii at the following website: <https://pwd.hawaii.gov/construction-management-branch/>

1. PRIORITY OF DOCUMENTS:

These Special Conditions are attached to the Agreement and incorporated by this reference. In the event there is conflict between the terms of the documents, or an ambiguity exists among any terms of the documents, the following order of priority shall prevail, with 1 being given the highest priority:

1. HHSC Special Conditions
2. DAGS Interim General Conditions
3. RFP No. 22-03 and all addenda
4. CONTRACTOR’s Terms and Conditions
5. CONTRACTOR’s proposal and best offer.
6. The State of Hawaii Department of Accounting and General Services (“DAGS”) Interim General Conditions, dated August 1999, as may be amended from time to time (the “Interim General Conditions”), shall be read by the CONTRACTOR as they form a part of this Agreement. The Interim General Conditions are not physically included in these specifications, but are included by reference. Copies of the Interim General Conditions may be obtained from the Division of Public Works, DAGS, State of Hawaii at the following website:

 <http://pwd.hawaii.gov/wp-content/uploads/2014/12/InterimGeneralConditions1999Edition.pdf>

1. The DAGS Interim General Conditions are hereby amended as follows:
2. The following terms specified in Section 1 are hereby amended to be defined as follows:
3. “Bidder” shall have the same definition as CONTRACTOR.
4. “Comptroller” shall be the Chief Financial Officer at HHSC Kauai Region or her authorized representative.
5. “Department” shall be HHSC or its designee.
6. “Engineer” shall be the person designated by Kauai Region.
7. “State” shall be HHSC or its designee.
8. Section 1.20 and 1.25 replace “State of Hawaii” with “State”
9. The last two sentences of the third paragraph of Section 2.1.1.2, of the DAGS Interim General Conditions is deleted and is replaced with the following:

“If the notice is faxed, the time of receipt by the CEO’s fax machine shall be official.”

1. Section 2.1.2.1 is amended by deleting the second sentence in its entirety.
2. The addresses specified in Section 2.6.1 of the DAGS Interim General Conditions shall be changed to the Contracts Office at Kauai Veterans Memorial Hospital, 4643 Waimea Canyon Drive, Waimea, HI 96796.
3. Sections 2.10 through 2.11 are hereby deleted in their entirety.
4. Section 3.8.1 is amended to read as follows:

“The contract shall be signed and forwarded to Hawaii Health Systems Corporation, by the successful bidder all within three (3) days of receipt of the contract. The performance and payment bonds shall be received by the Contracts Office at Kauai Veterans Memorial Hospital within ten (10) calendar days after the bidder is awarded the contract. No proposal or contract shall be considered binding upon the State until the contract has been fully and properly executed by all parties thereto.”

1. Section 3.9.2 is amended by replacing “ten (10) calendar days after such award or within such further time as the Comptroller may allow” with “the time allowed in the previous section.”
2. Section 4.1 is amended by deleting the words “accepted bid” from the first sentence.
3. Section 4.9.3 is amended by replacing the words “submission of bids” with “execution of this contract”.
4. Section 5.5 is amended by deleting the last sentence and replacing it in its entirety as follows:

“In the event of conflict among the Contract Documents, the order of precedence is listed in Section 5 of this Agreement and as further detailed in the following subparagraphs.”

1. Section 5.5.1 and 5.5.2 are hereby deleted in their entirety.
2. Section 5.8.1 is amended by replacing “twenty-four (24)” with “three (3)”.
3. Section 5.11 is hereby deleted in its entirety.
4. Section 5.12.4 is hereby deleted in its entirety.
5. Section 7.3.7.4, subparagraphs a. and b. are amended by replacing the words “State University System, The University of Hawaii” with “HHSC”.
6. Section 7.4.1 is hereby deleted in its entirety and replaced with the following:

 “The Contractor shall prepare, process, obtain, and pay for all permits necessary for the proper execution of the work.”

1. Sections 7.14.2, 7.19.2, and 7.19.4 are amended by replacing the words “Departments and Agencies and their” with “directors” between “officers” and “representatives”.
2. A new Section 7.14.4 is hereby added as follows:

“Contractor warrants that it and none of its employees, agents or subcontractors performing services or providing goods pursuant to this Agreement are excluded from participation in federal health care programs, as defined in the Social Security Act (section 1128 and 1128A), and other federal laws and regulations relating to health care. HHSC reserves the right to verify that the above warranty is true and to immediately cancel this Agreement in the event it is violated.”

1. Section 7.15 is amended by deleting the words “and its Departments and Agencies”.
2. Section 7.21.8.6 is amended by deleting the word “bad” before the words “weather day conditions.”
3. Section 7.35.1 is amended by replacing the word “earlier” with the word “later”.

D. “CORPORATE COMPLIANCE PROGRAM. A description of the Corporate Compliance Program of HHSC, including orientation materials, is posted on the HHSC internet site ([www.hhsc.org](http://www.hhsc.org)). The CONTRACTOR, by signing this contract, acknowledges that it has read said description, and that the CONTRACTOR knows of the fact and substance of the Corporate Compliance Program, which governs operation at all facilities of the HHSC. The CONTRACTOR understands and agrees that employees, agents, and contractors performing any services at any of the HHSC facilities shall be fully subject to such Corporate Compliance Program, as may be amended from time to time, as well as all federal program requirements and applicable policies and procedures of HHSC and its facilities. The Corporate Compliance Program requires periodic training, including an orientation program, of all people who provide financial, business office, personnel, coding, medical records information systems and clinical services in the facility. The CONTRACTOR agrees to cause its employees, agents and contractors who provide financial, business office, personnel, coding, and medical records information systems and/or clinical services at any of the HHSC facilities to review the posted orientation materials and participate in any compliance training programs HHSC may require.”

E. “CONFIDENTIALITY OF MATERIAL.

1. All material given to or made available to the CONTRACTOR by virtue of this Agreement, which is identified as proprietary or confidential information, will be safeguarded by the CONTRACTOR and shall not be disclosed to any individual or organization without the prior written approval of the HHSC. It is acknowledged and agreed that all of the trade secrets, business plans, marketing plans, know how, data, and contracts, including this Agreements, documents, scientific and medical concepts, billing records, personnel records, medical records of any kind, and referral sources for existing or future services, products, operations, management, business, pricing, financial status, valuations, business plans, goals, strategies, objectives and agreements of HHSC and any of its facilities, affiliates or subsidiaries, and all patient information in any form, whether written, verbal or electronic are confidential (“Confidential Information”); provided, however, that Confidential Information, with the exception of patient information, shall not include information that is in the public domain.
2. All information, data, or other material provided by the CONTRACTOR to the HHSC is subject to the Uniform Information Practices Act, chapter 92F, HRS, as modified by chapter 323F HRS.”

F. “CONTRACTOR EXCLUSION FROM FEDERAL PROGRAMS. CONTRACTOR affirmatively states that it and none of its employees, agents, or subcontractors performing services or providing goods pursuant to this Agreement are excluded from participation in federal health care programs, as defined in the Social Security Act (Section 1128 and 1128A), and other federal laws and regulations relating to health care. CONTRACTOR has an affirmative duty to verify the accuracy of this statement at least annually and to inform HHSC in the event it is discovered that it is no longer true. HHSC reserves the right to verify that the above statements are true and to the immediately cancel this Agreement in the event they are not true.”

G. “CAMPAIGN CONTRIBUTIONS. CONTRACTOR acknowledges that it is unlawful under Section 11-355, Hawaii Revised Statutes, unless specifically permitted under that law, for CONTRACTOR at any time between the execution of this Agreement through the completion of the Agreement to: (a) directly or indirectly make any contribution or to promise expressly or impliedly to make any contribution to any political party, committee or candidate or to any person for any political purpose or use: or (b) knowingly solicit any contribution from any person for any purpose during any period.”

(END OF SECTION)

**SECTION 4**

**BID EVALUATION AND AWARD**

**4.0 Bid Evaluation**

Each bid offer will be reviewed for exact conformity of the requirements in the IFB, known as a responsible bid. Information provided in/with the bid offer will be used to determine whether the interested bidder has the technical and financial capacity to deliver the goods or services, known as a responsive bid.

**4.1 Method of Award**

A. The contract will be awarded to the lowest responsive and responsible Bidder whose bid (including any alternates which may be selected) meets the requirements and criteria set forth in the solicitation documents.

B. In the event the total lump sum bid of all bidders exceeds the project control budget, HHSC reserves the right to make an award to the apparent Low Bidder if additional funds are available or by reducing the scope of work through negotiation.

C. The option to extend the Contract will be at the sole discretion of the HHSC. Nothing in this IFB shall be construed or interpreted to mean that the Hospital is obligated to exercise the 12-month option period. The Contract may be extended, without the necessity of rebidding, at the same rates as proposed in the original bid, unless price adjustments are made and agreed upon by HHSC.

4.2 Contract Execution

Upon receipt of the Contract document, the CONTRACTOR shall have ten (10) business days to execute and return the Contract to the Issuing Officer. Explicit execution instructions will accompany the Contract. A copy of the fully executed Contract will be provided the CONTRACTOR within seven (7) business days of Contract execution.

Award of Contract may be withdrawn if the CONTRACTOR is unable to meet Contract execution requirements.

(END OF SECTION)

**APPENDIX A**

**SAMPLE**

**BID TRANSMITTAL COVER LETTER**

Dear Ms. Shirai,

(Name of Business) proposes to provide any and all goods and services as set forth in the “Invitation for Bid” for SMMH Main Building Structural Repairs, IFB No. 22-04, for which fees/costs have been set. The fees/costs offered herein shall apply from XXX, 2022 to XXX, 2023.

It is understood and agreed that (Name of Business) have read HHSC’s Scope of Services described in the IFB and that this bid is made in accordance with the provisions of such Scope of Services. By signing this bid, (Name of Business) guarantee and certify that all items included in this bid meet or exceed any and all such Scope of Services.

 (Name of Business) agree, if awarded the contract, to provide the goods and services set forth in the IFB; and comply with all terms and conditions indicated in the IFB; and at the fees/costs set forth in this bid. The following individual(s) may be contacted regarding this bid:

**Other information:**

|  |  |  |  |
| --- | --- | --- | --- |
| Address: |  | Federal Tax ID #:  |  |
| Phone No.: |  | Hawaii GET ID #: |  |
| E-mail address: |  |

 (Name of Business) is a: [ ]  Sole Proprietor [ ]  Partnership [ ]  Corporation [ ]  Joint

Venture Other (Specify)

State of Incorporation is: (Specify)

Year of Business started:

The exact legal name of the business under which the contract, if awarded, shall be executed is:

(Authorized Bidder’s Signature, Printed Name/Title; Corporate Seal or Notarized)

**APPENDIX B**

# SEALED BID FORM

FOR

FURNISHING LABOR AND MATERIALS REQUIRED FOR

SAMUEL MAHELONA MEMORIAL HOSPITAL

MAIN BUILDING STRUCTURAL REPAIRS

IFB No. 22-04

TAX MAP KEY: (4) 4-6-014: 030 KAPAA, KAUAI, HAWAII

FOR THE

HAWAII HEALTH SYSTEMS CORPORATION STATE OF HAWAII

After carefully examining the bid documents, drawings and specifications identified above, the Bidder proposes to furnish at its own expense all necessary labor, materials, tools and equipment to complete the work according to the true intent and meaning of the drawings and specifications, all for the Lump Sum Base Bid of:

 DOLLARS ($ )

# (Schedule of Values shall be submitted in bid)

Respectfully Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ALL JOINT CONTRACTORS OR SUBCONTRACTORS TO BE ENGAGED ON THIS

PROJECT

The Bidder certifies that the following is a complete listing of all joint contractors

or subcontractors covered under Chapter 444, Hawaii Revised Statutes, who will be

engaged by the Bidder on this project to perform the nature and scope of work indicated

pursuant to Section 103D-302, Hawaii Revised Statutes and understands that failure to

comply with this requirement may be just cause for rejection of the bid.

The Bidder further understands that only those joint contractors or subcontractors

listed shall be allowed to perform work on this project and that all other work necessary

shall be performed by the Bidder with his own employees. If no joint contractor or

subcontractor is listed, it shall be construed that all of the work shall be performed by the

Bidder with its own employees.

The Bidder must be sure that it has and that the subcontractor(s) listed in the

proposal have all the necessary specialty licenses needed to perform the work for this

project. The Bidder shall be solely responsible for assuring that all the specialty licenses

required to perform the work are covered in its bid.

The Bidder shall include the license number of the joint contractors or

subcontractors listed below. Failure to provide the correct names and license numbers

as registered with the Contractor's Licensing Board may cause rejection of the bid

submitted.

Complete Firm Name

Joint Contractor or Nature and Scope

Subcontractor for License of Work to be

Lump Sum Base Bid Number Performed