



May 24, 2019

TO: Potential Offerors

FROM: Cora Shirai, Contract Manager

RE: Solicitation Addendum #1 to RFP 19-02 / Preventive Maintenance & Management of Medical Equipment

This correspondence serves as Addendum #1 to the subject Request for Proposal (“RFP”). Your response to this RFP should be governed by the content of the original RFP and the revisions / corrections / additions / clarifications provided in this addendum notice.

RFI No. 01

Q: Section 2.2 general # 11 “The Contractor shall provide an onsite spare parts inventory of commonly used items and will be maintained at the Contractor' expense.” Also, # 12 “The Contractor shall provide a parts replacement program that sets forth the Contractor’s ability and resource to obtain all parts including high-tech and high-cost parts in a timely manner. The program will detail when aftermarket parts will be utilized. The Contractor will include a guaranteed parts delivery response program.” Under section B Authorization for repairs section 2 parts and materials “All parts and materials required in the performance of this Contract shall be at the expense of the Hospital. Prior to repair and installation of new parts, the performing worker shall advise the Officer-in-Charge or designee as to what parts and materials the performing worker recommends to be replaced or repaired. Only new, standard parts manufactured by the maker of the unit or parts of equal quality shall be used.” Are you asking for a pool of commonly used parts to be purchased by the contractor following a requested pool of parts to be purchased by the facility or are you asking that the contractor have said parts on hand then sell back to the facility?

R: Contractor shall provide a list of commonly used spare parts to Kauai Region. Kauai Region shall purchase and maintain an inventory of those commonly used items.

RFI No. 02

Q: Section 6.2 Contract period. The RFP is asked to be returned by June 14 but the start date is set for June 1.

R: The closing date for receipt of proposals is Jun 14, 2019 and the anticipated start date is August 19, 2019.

RFI No. 03

Q: Please confirm the current provider(s) for described/requested services.

R: Sodexo CTM LLC